

# VPrep Pipetting System Unpacking Guide

## Shipping containers

The VPrep Pipetting System (VPrep Pipettor) ships in the following containers:

- **VPrep Pipettor crate.** Contains the VPrep Pipettor device.
- **Peripherals box.** Contains the following packages:
  - VPrep utility kit
  - Pipette head box
  - Computer box

Depending on the configuration ordered, additional packages or items can be included, such as accessories.

## Before you start

Verify the following:

- 1 **VPrep utility kit contents.** Verify the kit includes:
  - Power cable and serial communications cable
  - Tubing and quick-disconnect fittings for air connection (1/4-in) and vacuum (3/8-in), if applicable
  - Software CD-ROM
  - *VPrep Pipetting System User Guide*
- 2 **Site specifications.** Ensure the installation site meets the requirements specified in the *VPrep Pipetting System User Guide*.
- 3 **Required tools and equipment.** Obtain the following:
  - Large flat-head screwdriver
  - Cart for moving the VPrep Pipettor
- 4 **Personnel.** Make sure two people are available for lifting the VPrep Pipettor from the crate.

**WARNING** The VPrep Pipettor weighs 37.195 kg (82 lb). Do not attempt to move the VPrep Pipettor without assistance. Use proper lifting techniques when lifting the VPrep Pipettor.

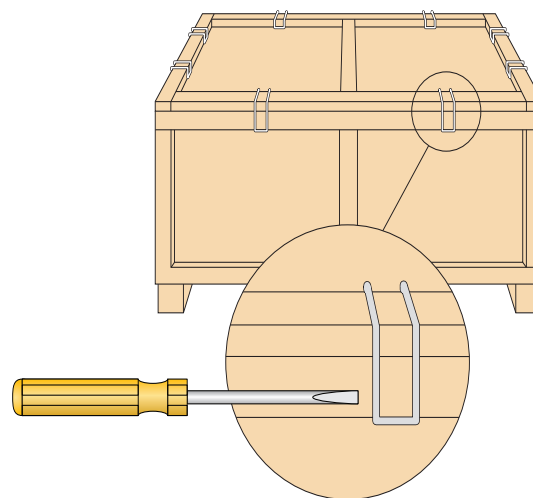
## Unpacking the VPrep Pipettor crate

**IMPORTANT** Save the packaging materials in case you are required to move or ship the VPrep Pipettor.

**To unpack the VPrep Pipettor crate:**

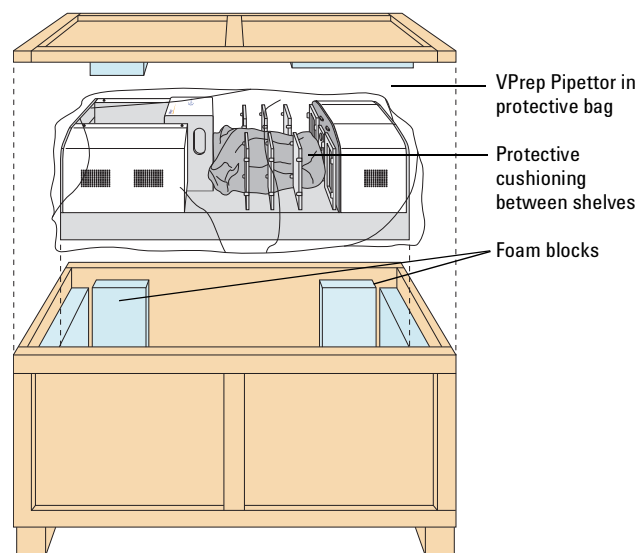
- 1 Use a large flat-head screwdriver to pry off the crate-locking clips, and remove the top of the crate.

**WARNING** Use care when removing the crate clips. The clips are spring loaded and can pop off when loosened.



**CAUTION** Do not lift the VPrep Pipettor from the shelves, head mount, or any other moving parts. Doing so can damage the device.

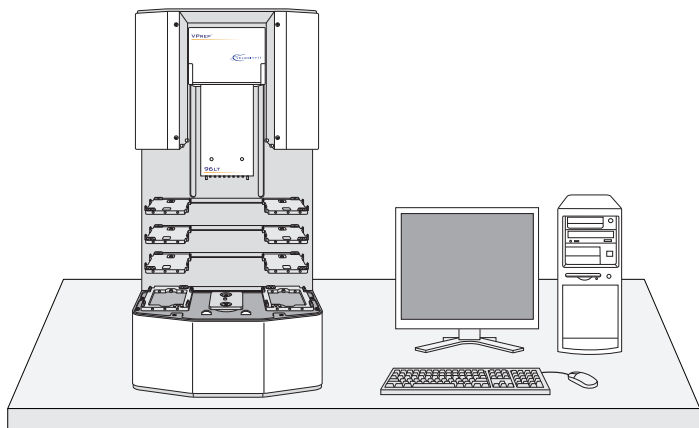
- 2 With a person on either side of the crate, reach between the foam blocks until you can grasp underneath the VPrep Pipettor.



- 3 While firmly supporting underneath the VPrep Pipettor, lift it up and out of the crate.
- 4 Place the VPrep Pipettor in the upright position on the lab bench or table.
- 5 Remove the protective plastic bag covering the VPrep Pipettor, and remove the protective cushioning from between the shelves.

## About installation and setup

For installation and setup requirements and instructions, see the *VPrep Pipetting System User Guide*.



## For more information

Velocity11 product user documentation is available in the following formats:

- Online help available within the software
- PDF files on the software CD
- Printed books

You can also search the online help or download the latest version of any PDF file from the Velocity11 website at:

[http://www.velocity11.com/support/knowledge\\_base](http://www.velocity11.com/support/knowledge_base)

## Contacting Velocity11

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